



CONSTITUTION

1 Name

The organisation shall be called the North Hampshire Cricket Development Association. The name can be abbreviated to NHCDA or the Association.

2 Purposes

The purposes of NHCDA shall be:

- a) to promote cricket in the NHCDA area
- b) to encourage youth age cricketers to play and enjoy the game
- c) to organise and co-ordinate cricket competitions in the summer and winter seasons, to meet the needs and requests of member clubs, as far as practicable
- d) to organise, when practicable, holiday training courses for young cricketers in the NHCDA area
- e) to assist Hampshire Cricket Ltd, or its succeeding organisation, to organise boys' North Hampshire district teams to take part in inter-district cricket competitions and other matches, and assist with the organisation and delivery of training courses for boys selected for North Hampshire district squads.
- f) to assist Hampshire Cricket Board, or its succeeding organisation, to organise girls' North Hampshire district teams to take part in inter-district cricket competitions and other matches, and assist with the organisation and delivery of training courses for girls selected for North Hampshire district squads.
- g) to support the development of volunteers to assist with the running of junior cricket in member clubs and district competitions
- h) to maintain and promote the *Spirit of Cricket*
- i) to support the work of Hampshire Cricket Ltd and the Hampshire Cricket Board, or their succeeding organisations, in the development of junior cricket in Hampshire.

3 Area

The NHCDA area is found within the following District Councils as follows:

- Hart
- Rushmoor
- Basingstoke and Deane
- The area of East Hampshire north of Headley up to the border with Hart and Basingstoke and Deane

4 Membership

Full membership of NHCDA shall be open to properly constituted cricket clubs located in the NHCDA area as above.

Cricket clubs in the NHCDA area may join the Association by applying for their junior section to be affiliated and being accepted by the NHCDA Management Committee (“the Committee”) into full membership of the Association. A membership fee may be charged on an annual basis.

Cricket Clubs from outside the NHCDA area may apply for affiliate membership of the NHCDA. Affiliate members may be invited to play in NHCDA competitions at the discretion of the Committee. An affiliate membership fee may be charged on an annual basis.

Membership of the Association may be discontinued for misconduct or actions likely to bring the Association into disrepute.

Full membership of NHCDA will entitle junior sections of member clubs:

- to participate in all NHCDA competitions
- to nominate players for district level coaching activities
- to attend and vote (one club one vote) at general meetings of the Association including the Rules Review Forum
- to nominate officers for the Committee
- to nominate volunteers to attend training activities
- to request support from NHCDA officers to advise on the development of junior cricket where such support is able to be given

Full-member clubs will have responsibility for:

- assisting with the running of the Association’s competitions and events
- making cricket facilities available for occasional matches at club or district level
- attending general meetings of the Association whenever possible

Full and affiliate member clubs will have responsibility for:

- upholding the *Spirit of Cricket*
- supporting the work and activities of the Association
- paying any valid invoices from the Association within one month of receipt
- providing the names and contact details of a junior section co-ordinator and the names and contact details of all team managers
- ensuring that safeguarding matters are given top priority within club procedures and all legal requirements and best practice are maintained.

5 Subscriptions

NHCDA may charge appropriate full and affiliate membership fees for clubs to affiliate to the Association. Non-payment of a club subscription fee by April 30th each year shall entitle the Committee to discontinue membership for that club.

6 Officials, Powers and Responsibilities

i) The clubs in full membership of the association shall normally delegate powers for decision making and acting to the Committee. The Committee shall be appointed by the clubs in full membership of the Association, normally at the Annual General Meeting (AGM).

ii) The Committee shall determine membership fees, following consultation with member clubs at the AGM

iii) Full-member Clubs shall elect officers and a Committee, normally annually at the Annual General Meeting (AGM), but exceptionally at other general meetings.

iv) The appointment and co-option of officers between AGMs may be made by the Committee, on the understanding that such appointments will be reported to full-member clubs. In the event of the need for a formal vote to be taken by the Committee, only the Association's elected officers are entitled to vote.

v) The Committee shall co-opt Hampshire Cricket Ltd's Regional Performance Manager for North Hampshire boys' cricket and Hampshire Cricket Board's Regional Performance Manager for North Hampshire girls' cricket. A Hampshire Cricket Board representative may also be invited to attend Committee meetings.

vi) An Honorary President of the Association may be elected at the AGM or another general meeting of full-member clubs and shall serve for life unless he or she chooses to resign.

The Honorary President shall not have any formal responsibilities but may attend Committee meetings in a consultative capacity (but will not be entitled to vote on Committee decisions).

vii) Responsibility for managing the work of the Association shall be with the Committee, within the general direction of the full-member clubs, as expressed at the AGM or other general meetings of the clubs.

viii) The Committee shall meet when necessary and at least three times each year. The Committee may appoint sub-committees to carry out specific tasks, such as examining the Rules, planning events, and reviewing any specific issues that may arise etc and reporting back to the Committee.

ix) The Committee shall be responsible for administering the Rules of the summer and winter competitions via the Competitions Secretary in the first place. Any material changes to the Rules of these competitions shall be determined at the Rules Review Forum which shall meet twice a year.

x) The Committee shall have responsibility for implementing any measures that may be necessary within the ECB Code of Conduct and Disciplinary Procedures, which are contained within the Rules for NHCDA summer and winter Competitions.

xi) A quorum for club meetings shall be one third of the full-member clubs. A quorum for Committee meetings shall be one third of elected Committee members.

xii) Any complaint about the operation of the NHCDA shall be made to the Secretary in writing with a request for consideration by the Committee. If it is inappropriate to make such a complaint to the Secretary, the complaint should be sent in writing to the Chairman.

xiii) Any complaints regarding matters off the field of play under the jurisdiction of the Association will be dealt with according to the Association's Complaints Procedure, which shall also be deemed to be incorporated within and form part of this constitution.

xiv) Discipline: The Association shall be responsible for dealing with any disciplinary matters arising from the conduct of matches played under its auspices, in accordance with the Association's Disciplinary Procedures which are based on the England & Wales Cricket Board's Code of Conduct and Model Discipline Rules. The Disciplinary Procedures, except as otherwise agreed by a General Meeting of the Association, shall be deemed to be incorporated within and form part of this constitution.

7 Child Protection

The Association adopts the England & Wales Cricket Board's "Safe Hands – Welfare of Young People in Cricket" policy or its successors. The Committee will appoint a Welfare Officer who will be a member of the Committee.

8 Finances

a) NHCDA shall appoint a Treasurer who shall have day to day responsibility for the Association's finances. The finances shall be maintained and audited in accordance with good accounting practice.

b) A bank account shall be operated in the name of North Hampshire Cricket Development Association. Any cheques issued must be signed by two of the following officers: – Chairman, Secretary and Treasurer.

c) The Treasurer shall be required to keep the NHCDA accounts in good order and report the financial position to the Committee at its regular meetings. The Treasurer shall also provide an annual audited statement of accounts to each AGM.

d) The NHCDA financial year shall be from 1st October each year.

9 Annual General Meeting and general meetings

An Annual General Meeting shall be held each year, normally in January, and shall conduct the following business in addition to normal Association business:

- election of officers to the Committee
- reporting on, and approval of, the Accounts of the Association for the previous financial year.

Committee members shall retire from their post at an AGM but are eligible for re-election if they are nominated and willing to stand for election. New candidates for

election to the Committee must be proposed and seconded by officials from different full-member clubs and notified in writing to the Secretary prior to the day of the AGM.

Voting at AGMs and other general meetings, including the Rules Review Forum, shall normally be by show of hands. Each full-member club shall be entitled to one vote, but in the event of a tied vote, the Chairman shall have a casting vote. In addition, the Chairman may call for 'all those in agreement' or 'all those against' when seeking the views of the meeting on general matters.

General Meetings including the AGM shall be open to all full-member clubs and Committee members. The official representative of the Hampshire Cricket Board will also be entitled to attend all general meetings. At least 21 days' notice of general meetings shall be given, normally by email.

An Extraordinary General Meeting shall be convened if the Committee deems that necessary, or if at least one third of full-member clubs make a formal proposal to the Secretary to convene an EGM. The Secretary shall give at least 14 days' notice to all full-member clubs of such an EGM. Voting shall be as for an AGM.

10 Alterations to this Constitution

This constitution may be amended by an AGM or EGM following notification to all full-member clubs of the proposed changes, with at least 14 days' notice being given to member clubs by the Secretary.

11 Dissolution

In the event of a proposal for the dissolution of the Association, such a proposal shall be put to an Annual General Meeting or Extraordinary General Meeting, with at least 21 days' notice being given by the Secretary to full-member clubs and to the Hampshire Cricket Board. In the event of the dissolution of the Association, a final Statement of Accounts will be prepared and audited. If these accounts reveal a deficiency, every current full-member club and every club organisation that ceased to be a full member within the year preceding the date of winding up, shall contribute equally to clear such a deficiency. If a surplus is revealed, this shall be donated to some other body with objectives similar to those of the Association or if an alternative is necessary, then to some charitable body, preferably connected to cricket.